




OLD DOMINION
UNIVERSITY
IDEA FUSION

IT



Information Technology Services

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 [od_i](https://www.facebook.com/od_i)  [od_i](https://twitter.com/od_i)



To add a printer:

1. Click the **Add a printer** button.
2. If your printer shows up in the list you can click it to add the printer.
3. If your printer does not show up click **The printer is not listed**.
4. Select the option most relevant to the type of printer you are setting up and follow the on screen instructions.